



Exhibitor Application & Contract
 Lake of the Ozarks Sportsmen & Recreation Expo
 February 16 & 17, 2013
 The Lodge of Four Seasons • Lake Ozark, MO

Show Hours

Saturday, Feb. 16, 2013 from 9:00am – 5:00pm • Sunday, Feb. 17, 2013 from 10:00am – 3:00pm

Application (Please Print)

Business: _____ Phone: (____) _____
 Contact Person: _____ Cell: (____) _____
 Address: _____ Fax: (____) _____
 City, State & ZIP: _____ Chamber Member: YES or NO
 E-Mail: _____
 Selling Merchandise at Show? YES or NO If YES, MO sales tax #: _____
 Product(s) to be exhibited: _____

Booth Rates (Please Print)

	Member Rates	Non-Member Rate	Total
Single Booth:			
_____ Standard Single Booth 8'x10'	\$350.00	\$450.00	
_____ Early Bird Rate (paid in full by Dec. 15, 2012)	\$300.00	\$400.00	\$ _____

***Each exhibitor must provide a minimum of one door prize valued at \$50 to be given away at your booth. Please provide tickets and drawing box.*

Multiple Booth Discount: Any single company occupying multiple booths subtract \$100 discount for each additional booth space after paying full price for the 1st booth.

Non-Profit Discount: 50% discount with limited space available, first come - first serve.

Amount Enclosed: (minimum 50% deposit to reserve space – full payment for discounts) TOTAL \$ _____
 (January 15, remaining payment is due) \$ _____

Balance Remaining: Due by January 15, 2013 (\$50 late fee applicable after Jan. 15, 2013) \$ _____

Certificate of Insurance: Enclosed: **YES or NO** Certificate will be sent under separate cover: **YES or NO**

Please sign and return this form with a **check payable to the Lake Area Chamber of Commerce**, PO Box 1570 Lake Ozark, MO 65049 or fax to (573)964-1010. You will receive written confirmation of booth space via email or fax. If a remaining balance is due, full payment is due by January 15, 2013. If you have questions or need more information call Morgan at the Lake Area Chamber of Commerce (573)964-1008 or email mcraishaw@lakeareachamber.com.

I authorize Lake Area Chamber of Commerce to charge my card: (Discover) (MasterCard) (Visa) \$ _____
 Card #: _____ Exp. Date: _____ V Code: _____
 Authorized Signature: _____

I have read the attached Expo Guidelines and the terms of this application and agree they shall be part of the contract. This contract is valid when signed by the Exhibitor and accepted by the Lake Area Chamber of Commerce.

X _____ (Authorized Signature of Exhibitor) _____ (Title) _____ (Date)

Office Initials _____ Date Received _____ Amount Received _____ Check Number _____ Booth Number _____



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Expo Management - The Lake of the Ozarks Sportsmen & Recreation Expo is a presentation of the Lake Area Chamber of Commerce reserves the right to make such guidelines advisable for the success of this show, which shall. The LACC shall govern the proper conduct of the show and the use of the contract and the space herein reserved by the exhibitor.

Booth Rate Information - The booths will be set 8' deep x 10' wide with a skirted table, exhibitor id sign, waste basket and two chairs.

Electrical Service - 110V and 220V is available, Page and Brown Convention Services will post electrical service needs on their web site 4-6 weeks prior to the event. A link will be on www.lakeareachamber.com or visit www.pagebrown.com. Electrical service is ordered directly through Page & Brown Convention Services. Contact Page and Brown Convention Services at (573)348-5176 or email service@pagebrown.com.

Space Reservation - Space is assigned on a first come first served basis upon receipt of a minimum 50% deposit. Show staff has the right to rearrange the floor plan at any time to accommodate the show exhibits.

Sale of Merchandise - Over-the-counter sale of merchandise is permitted. It is the responsibility of the exhibitor to register for, collect and report appropriate sales taxes.

Indemnification - Exhibitor agrees to indemnify and hold harmless the Lake Area Chamber of Commerce, The Lodge of Four Seasons, Missouri not-for-profit corporations, their respecting governing boards, officers, agents and employees from any and all liability of whatever nature for personal injury or property damage sustained by the Exhibitor and/or his employees and representatives.

Insurance - Show Management shall not be responsible for any loss of or damage to any property of the Exhibitor for any reason, including theft, unless such loss or damage is caused by the gross negligence of Show Management or any of its employees. Exhibitor is required to provide and keep in force during the show period, including the move-in and move-out periods, the following insurance coverage: (1) worker's compensation and employer's liability insurance covering its employees (2) comprehensive general liability insurance or commercial general liability insurance naming LACC as an additional insured (3) all-risk property insurance covering all of the exhibitor's property brought into or used in connection with the show. Certificates of insurance should accompany this letter. Exhibitors will be liable for any damages incurred at the event site; exhibit space.

Set Up & Teardown - Exhibitors may begin to set up Thursday, February 14th from 9:00am – 7pm. Exhibitors may also set up Friday, February 15th from 9am -8pm. Booths must remain set-up until 3:00pm on Sunday – **NO EXCEPTIONS**. Booths must be completely vacated by 9:00pm on Sunday.

Installation and Removal of Exhibits - Exhibits are to be installed and removed at the expense of the exhibitor. All exhibitors will be liable for any damages incurred at the event site and booth space. If you have a heavy display, bring plywood for under the display to protect the floor and carpet. The Lodge of Four Seasons has an overhead door. Exhibitor shall not allow nails, screws or tacks to be driven into the building walls or pillars, nor deface in any way. **Any vehicle, boat, motorcycle, being displayed will not be allowed to have fuel in it; batteries must be disconnected this must be verified by security and the fuel tank cap taped/marked by security. Any vehicle, boat or motorcycle being displayed must have a drip-pan under it to collect any fluids that might leak. Any vehicle, boat, or motorcycle will not be started/run in the meeting room or exhibit hall. Any vehicle, boat or motorcycle must be pushed and/or trailered into the hall.**

Refunds - No refunds will be made unless the Lake Area Chamber of Commerce receives written notice of cancellation of the contract more than 45 days in advance of the Expo.

Money Saving Opportunities - A 50% deposit is required to reserve your space. All Lake Area Chamber Members receive a discount on booth rentals. **If you interested in membership information, please contact Morgan Crainshaw, Marketing Director for the Lake Area Chamber of Commerce at (573)964-1008 or mcrainshaw@lakeareachamber.com.**